



## Task Statement 1

A project at a large company was very successful, and the company made more money than expected as a result. Your boss has given you the task of coming up with different methods to distribute bonuses to the 5 employees who directly worked on the project. There is a total of \$8,000 to distribute.

The method for distributing the money is shared with the entire company, so it is important that the employees feel the distribution is fair.

1. Make a proposal with at least two different methods from which your boss may choose. Describe the advantages and the disadvantages of each method. Then give your recommendation and provide an argument in its support.
2. For each method you propose, which employee is most likely to complain about the method being unfair? How would you justify the method to this employee?

# Giving Bonuses



## Task Statement 2

A project in a large company was very successful, and the company made more money than expected as a result. Your boss has given you the task of coming up with different methods to distribute bonuses to the 5 employees who directly worked on the project. There is a total of \$8,000 available to distribute.

Here is some information about the employees:

| employee | job description               | hours working on project<br>(per week) | annual<br>salary | job<br>experience |
|----------|-------------------------------|----------------------------------------|------------------|-------------------|
| A        | receptionist                  | 40                                     | \$30,000         | 1 year            |
| B        | administrative<br>coordinator | 30                                     | \$30,000         | 5 years           |
| C        | manager                       | 40                                     | \$80,000         | 3 years           |
| D        | sales representative          | 40                                     | \$50,000         | 10 years          |
| E        | sales representative          | 20                                     | \$20,000         | 2 years           |

1. Make a proposal with at least two different methods from which your boss may choose. Outline the advantages and the disadvantages of each method. Then give your recommendation and support your argument.
2. For each method you propose, which employee is most likely to complain about the method being unfair? How would you justify the method to this employee?